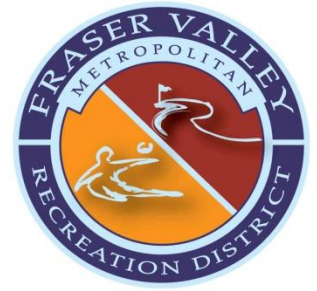


Fraser Valley Metropolitan Recreation District
P.O. Box 3348 Winter Park, CO 80482
970-726-8968



POSITION TITLE: Facilities Maintenance - Custodian
CLASS: Part-time
PAY TYPE: Non - Exempt
PAY RANGE: \$11.25 - \$17.00 per hour
SUPERVISOR: Facilities Maintenance Custodial Coordinator

GENERAL STATEMENT OF DUTIES: Responsible for a wide variety of custodial duties in order to provide a sanitary, safe, and attractive environment.

ESSENTIAL JOB FUNCTIONS: The following examples are meant to be illustrative only and are not intended to be all inclusive. The FVMRD reserves the right to modify or change duties or essential functions of this job at any time.

- Clean, dust and wipe down furniture; sweep, mop, vacuum floors; empty /clean trash and recycling containers.
- Clean and sanitize restrooms, locker rooms, family changing rooms, and child watch room using established practices and procedures.
- Use and maintain assigned power equipment and hand tools such as buffers, auto scrubbers, extractors, high pressure washers, vacuums, brooms, mops, and squeegees for the cleaning and general maintenance of floors, walls, carpets, furniture, etc.
- Perform cleaning and maintenance such as snow and debris removal from sidewalks and stairs of buildings using hand-operated tools and/or small power equipment
- Wash accessible interior and exterior windows. Clean blinds. Launder cleaning cloths and dust mops.
- Follow instructions regarding the use of chemicals and supplies.
- Lock and unlock assigned buildings. Secure building when facilities are not in use, checking for unlocked doors and windows, and turning off lights.
- Assist with the setup of facilities for meetings, classes, conferences, events, etc.
- Perform other related duties and assignments as needed and required.

REQUIRED KNOWLEDGE, ABILITIES, AND SKILLS:

- Strong customer service and interpersonal skills.
- Ability to read and interpret written documents and manuals.
- Ability to communicate clearly and concisely, both orally and in writing.
- Knowledge of safety policies, procedures, and practices.
- Ability to work evenings, weekends, and holidays.

EDUCATION, TRAINING AND EXPERIENCE:

- Enrolled in high school, high school diploma, or GED equivalent.
- Some positions may require a valid Driver's License

Working Environment: This employee must be able to work indoors and outdoors in all weather conditions.

Physical Requirements: This position requires the employee to have good vision and hearing, and be able to stand, walk, kneel, stoop, squat, pull, push, climb, crouch, and crawl. This position requires good manual dexterity. This position requires moderate to heavy lifting.

The FVMRD is customer service oriented and committed to hiring individuals who respond effectively and efficiently to citizen needs and concerns.

EQUAL OPPORTUNITY EMPLOYER